

MINUTES OF STOKE HOLY CROSS PARISH COUNCIL MEETING

held on

Thursday 11 January 2018 at the Pavilion at 7.30pm

Present: Councillors Chairman: Rev L Marsh, C Bussey, C Cann, S Collins, J Hopper, C Iaccarino
County Councillor V Thomson. **District Councillor** T Lewis

Clerk: Mrs B Cattermole

1 members of the public,

- 1. Apologies for absence** were received and accepted from G Davies and R Wright. The Chairman reported that owing to family illness G Davies would not be able to attend meetings for the next couple of months.
- 2. Disclosures of interest:** J Hopper [Allotments].
- 3. The Chairman closed the meeting for Public Comment and Questions:**

Report from County Cllr V Thomson: Cllr Thomson's report had been circulated to all Councillors.

- The second stage of the NDR was opened before Christmas and the whole route should be completed by March.
- For reference, current winter gritting routes are on the NCC highways website.
- Hales A146/B1136 junction; work on a roundabout began on 8 Jan. and will continue until May. Improvements will also include a new layby for buses on A146, better access to the fuel station and closure of old Beccles Road service road and Green Lane, and a new 50mph speed limit on the A146 north of the service station heading southwards to Green Lane and Green Road.
- 'Working Together' this new partnership has been launched to support Norfolk based voluntary organizations, community groups and social enterprises.
- The NCC Committee system is only just being established; it is early days to judge its effectiveness.

Report from District Cllr T Lewis:

- The merging of officers at South Norfolk Council and Broadland is proceeding at management level.
- The Greater Norwich Local Plan Public Consultation commenced on 8 Jan and continues until 15 March. It sets out the availability of development land for housing between 2026 and 2036. However, far more sites have been submitted than will be required to fulfill predicted housing needs, as many sites already outlined for building are yet to be developed.

The Chairman highlighted the difficulty in finding information on the website and commented that she felt this would discourage members of the public from commenting. She had circulated the following link

<https://gnlp.idiconsult.net/localplan/readdoc.php?docid=13&chapter=5&docelemid=d4546#d4546>

- Cllr Lewis reported that he had received notification that White Horse Lane Trowse is to be closed to traffic between 29 January and 2 February for UK Power Networks to lay a new power supply. He hoped he might be able to get this varied; to be single lane working with temporary traffic lights otherwise this will impact greatly on Long Lane as well as roads nearer to the site. It will also affect the bus routes and students getting to school, college and work. Cllr Lewis will keep parishes informed.

The Chairman thanked the Councillors and re-opened the meeting.

4. Minutes of the Parish Council Meeting held on 30 November 2017:

The Chairman signed the Minutes of the Parish Council Meeting held on 30 November, which had previously been circulated, as a true record of proceedings with no amendments; proposed C Bussey, seconded J Hopper and unanimously approved.

5. Clerk's Report and Progress on items not on the Agenda:

5.1 Parish Church and St Georges Hall signage. Cllr Vic Thomson will discuss this with Gary Overland and report back to the Clerk

Signed: _____

Date _____

773

MINUTES OF STOKE HOLY CROSS PARISH COUNCIL MEETING

held on

Thursday 11 January 2018 at the Pavilion at 7.30pm

5.2 G Overland has reported on his review of speed limits in the Parish; none will change but he will move the 30 mph sign at St George's Hall as agreed. The Clerk suggested the PC should ask Highways to put a 1 m wide white 'pedestrian walking' line along one side of Mill Road as there is no footpath/verge. *It was agreed that the Clerk should put this suggestion to G Overland and also let R Wright know.*

5.3 Verge Cutting: No volunteer has come forward to cut the Norwich Road verge and an invoice from T Bird is still awaited. CGM would charge £55 per cut next season. *Councillors agreed to include one cut per month from March to October to the CGM contract.*

5.4 A Gravel Hill resident has asked for the Russian vine growing on the wall of the house on the corner, and overhanging onto the grit bin, to be cut back. The grit bin is virtually inaccessible. The Clerk contacted Highways to see if the Rangers would deal with it but they report that it is the resident's responsibility. *S Collins offered to cut this back once her strimmer is repaired.*

5.5 The gutters on the Brickle road bus shelter have been cleared of leaves; C Iaccarino was thanked for doing this and he will attend to replacing the Pavilion gutter clips ASAP.

5.6 The Clerk is attending training on changes to Data Protection regulations which come into force in May.

5.7 The Chairman has asked the Clerk to look into a 'blue plaque' or similar historic plaque for the Mill. This would have to be done in conjunction with the owner. *C Iaccarino will discuss this with the family and the Clerk will look further into suppliers.*

5.8 A trailer has been parked on the Pavilion car park since before Christmas; there should be no overnight parking on the site. It was agreed that *the Clerk should inform the police in case it was a stolen item, and C Bussey will provide a wheel lock.*

6. Finance Report and Third Quarter Bank Reconciliation:

The Clerk tabled the Accounts for the period 29 November- 31 December showing income of £446.20 and expenditure of £909.21 leaving a balance in the Current Account of £15,220.49 and £30,582.12 in the Reserve Account. The Chairman checked these figures with the bank statements and found them to be correct. J Hopper proposed, seconded by C Iaccarino that the accounts be adopted; this was unanimously approved. The following invoices were approved for payment;

T Spalding	£27.00	Bus shelter cleaning	W Taylor	£27.00	Bus shelter cleaning
Cleaning agency	£114.72	Pavilion cleaning	B Cattermole	£43.98	x2 Electric kettles
Bartlett Signs	£33.60	Netball post sign	SHX PCC	£500	Post office donation
B Cattermole	£142.08	Clerk's Quarterly expense [Sept- December]			

All agreed salaries and PAYE

7. Rental Charges for Pavilion hire, Playing Fields and Allotments for 2018:

The following charges were agreed from 1 April, apart from Preschool, who's year begins in September: Preschool whole day session £3.40 per hour

Meetings Parties sales etc.	Village £13.30	Others £22.80
All day hire of Pavilion and Playing field	Village £22.80	Others £35.00
Hire of the Football pitch and Pavilion	Village £22.80	Others £35.00
Football pitch	Village Free	Others £23.00

It was agreed to keep charges for the Allotments at £37.00 per annum for 2018

8. Draft Budget and Precept Request:

After discussion and with reference to the draft budget it was agreed by majority vote of 5, with one abstention, to increase the Precept request from £22,821 to £23,961 for 2018/19. This will allow the Council to apply for planning consent for a new, or improved, community hall, provide a second defibrillator, resurface the old Pavilion car park and secure the lease for Carol Close playground. Much of this increase will be absorbed by the occupation of new homes in the Parish. It was agreed to publicize more widely how the precept is spent.

9. Donations to Good Causes:

Councillors agreed to continue to support the provision of a part time post office with a donation of £500 towards opening, heating and lighting the Church Hall.

It was also agreed to donate £50 each to Citizens Advice Bureau and The First Responders.

Signed: _____

Date _____

774

MINUTES OF STOKE HOLY CROSS PARISH COUNCIL MEETING

held on

Thursday 11 January 2018 at the Pavilion at 7.30pm

10 New Pavilion Working Group Report;

C Bussey reported that he was due to meet with Andrew Smith [PRP Architect] to finalize details of the interior layout and elevations for a new community building. He hoped these would be ready for the next NPWG meeting on 25 January. Once this is available a public meeting can be arranged and planning consent sought. The meeting thanked C Bussey for ensuring the continuity of the project in the absence of G Davies.

S Collins offered to supply photographs of the new Scout facility for comparison.

11. Planning Applications:

2017/2751 19 Mill Green; Proposed: Pitched roof and single storey extension. **Approval** with conditions for this has already been given

2017/2871 Land to the rear of 16 Poringland Road; A meeting of the Parish Council Planning Committee has been arranged for Thursday 18 January in the Pavilion at 7.30pm to discuss this application. All members of the parish are welcome to attend. The agenda for this meeting is posted on the notice boards and website.

12. Consultees Reports and Decisions on Planning Applications:

2017/2448: The End House The Common, Dunston. Proposal: Alterations to floor.

Approval with Conditions

2017/2486: Highfield Cottage Chandler Road. Proposal: Side extension

Approval with Conditions

2017/2586: Land West of Whiteford Hall Chandler Road. Proposal: New dwelling, new stables and change of use of land for paddock.

Approval with Conditions

13. Arrangements for appointment of a new Clerk:

The post has been re advertised but no applications have yet been received. The closing date is 22 January 2018

14. Correspondence:

A request has been received for the provision of a bus shelter at Harrold Place / Broomfield Road. Councillors agreed to look to see if the pavement/ verge would be wide enough to accommodate this.

An email letter of concern had been received from a Mill Road resident regarding speeding traffic and the lack of a pedestrian footway. This was considered in the Clerk's report, item 2, and a response will be sent to the resident outlining the Council's request to Highways.

15. Action Regarding Recent Road Closures by Anglian Water:

The Chairman suggested that Anglian Water be invited to the Annual Parish Meeting to answer concerns regarding the recent burst water mains and sewage disposal in the village. This was agreed.

16. Any Other Business:

A date for the next Playing Field Committee meeting needs to be agreed. C Cann suggested 2 February. The clerk will check availability.

C Cann had checked the kitchen, she recommended redecorating, disposal of most of the large plates, retention of the brown glass wear, and the purchase of a large tea pot, a small urn, mugs and teaspoons. Concern was expressed about the cleanliness of the cooker and fridge; both need cleaning. The handle on the fridge is broken but this is thought to belong to the Preschool. Preschool appear to have locked kitchen cupboards which the PC does not have keys to.

J Hopper reported that the SAM 2 will next be deployed at Salamanca Farm. R Wright is currently downloading the data from Mill Road.

17. Items for the next Agenda and date of the next Meeting:

The **next meeting** will be held on 22 February at the Pavilion at 7.30pm.

There being no other business the Chairman thanked all for attending and closed the Meeting at 9.30pm

Signed: _____

Date _____

775