

# Stoke Holy Cross Parish Council

*A meeting of the Parish Council will be held at the Pavilion on  
Thursday 20<sup>th</sup> June 2019 at 7.30 pm*

## AGENDA

**Public Participation:** There will be an opportunity for parishioners to ask questions and comment on items on this agenda at the beginning of the meeting, which may help Councillors with their decision making. County and District Councillors may also give their reports at this time. **Please keep your comments brief.**

1. To receive apologies for absence.
2. To receive any disclosures of interest by Councillors, not already lodged with the Monitoring Officer, in items to be discussed.
3. To close the Meeting for questions from members of the public and to receive reports from District and County Councillors.
4. To approve the Minutes of the Parish Council Meeting held on 16th May 2019.
5. To receive a report from the Clerk including progress on items from the last meeting not on the agenda.
6. To authorise the Year End Accounts (March 2019) for PKF Littlejohn External Auditors and complete the Annual Return.
  - 6.1 To receive Internal Auditors Report.
  - 6.2 To approve the Annual Governance Statement.
  - 6.3 To approve the Accounting Statements.
7. To receive a financial report and approve payment of all salaries and invoices listed below: To agree the quarterly bank reconciliation.

CGM	£520.40	Ground Maintenance	CGM	£540.00	Ground Maintenance
WAVE	£	54.50	Anglian Water		

All agreed salaries and PAYE
8. To discuss and resolve the three pot holes in the Pavilion Car Park.
9. To review quotations received for three Litter Bins for the bus shelters:
  - a) Glasdon – Topsy Royale 120L £515.40
  - b) Broxap – Derby Compact galvanised Steel 120L £580.85
  - c) Bin Shop – Oak Trojan 100L £367.00
  - d) Bin Shop – Oak Cesar 120L £399.97(All prices include anchor kit and delivery)  
To consider how the bins will be maintained and emptied.
10. To consider the following Planning Applications and any received after this agenda is posted.

**2019/1089:** Whiteford Hall Farm, Chandler Road, Stoke Holy Cross - Removal of nissan hut and construction of timber cart lodge.

**2019/1093:** 57 Norwich Road, Stoke Holy Cross – Removal of existing detached garage and two conservatories, erection of a single storey rear extension and 6 dormer windows.

**2019/1168:** 13 Poringland Road, Stoke Holy Cross – Demolish existing flat roof extensions and replace with new single storey extension.

**2019/1032:** 7 Broomefield Road, Stoke Holy Cross – Replace existing fence with wall.
11. To receive consultees reports on any recent planning decisions made by SNC.
12. To receive a report on recent Traffic issues.
13. To receive a report from the New Pavilion Working Group.
  - 13.1 To discuss the setup of a Facebook page for the New Pavilion.
14. To receive a report from the Six Strategic Group.
15. To consider any correspondence received.
16. To discuss Pavilion Funding (in a closed meeting as it is financially sensitive).
17. To confirm the date of the next Parish Council meeting on 25<sup>th</sup> July 2019 at St Georges Hall and receive items for the next Agenda.

*All members of the Parish are welcome to attend*