

Internal Scrutineer's report Q2 2025/26

As part of the internal scrutiny function, I have examined records supplied by the clerk. These consisted of:

- Cashbook
- Budget to date summaries
- Bank reconciliations
- Bank statements
- Sample invoices.

I cross referenced the supplied records with minutes and agendas.

I found all the records to be well maintained and easy to interrogate and all of my enquiries could be readily answered either by the records themselves or by talking with the clerk.

All **income** was properly received on time and properly noted and minuted.

Notes on income

- Precept – both payments of £48,716, making a total of £97,432 received on time.
- Grant - In addition to the £20,000 previously received from EDF, a further £300 was obtained from SNC to support the Community Café.
- Community Hall £2,388 to date is ahead of projection (£1500)

There is a clear audit trail for all invoices and **payments** from receipt through approval by the council to payment from the bank accounts.

Notes on payments

- All cost centres appeared to be within manageable bounds with no significant overspends.
- Some cost centres continue to show underspends, e.g.
 - Café Area Tables and Chairs £0 against £2,000
 - Structural Window and Door Blinds £0 against £5,000
 - Acoustic Boards inc. Fitting £1,244 against £4,000

These may represent an opportunity to further bolster reserves or divert resources towards other priorities, although a number of cost centres currently showing no spend, e.g. hall WiFi, represent areas where moving forwards to actually complete the work could result in significant improvements in income..

Once again, I found the records to be very well maintained and Dan the clerk to be well informed about their contents. He is to be commended for this.

Pete Strange Oct 2025