

# STOKE HOLY CROSS PARISH COUNCIL

## Minutes of the Parish Council meeting held at St George's Hall on Thursday 18<sup>th</sup> July 2024 at 7.30pm.

Present: Cllrs G Iaccarino (Vice-chair), C Dean, SJ Hull, S Hull,  
G Jinkerson, R Mouncer and D Mouncer.  
Parish Clerk/RFO: D Wickham.  
District Councillor: J Webber.  
G Davies (New Pavilion Working Group) and 1 member of the public.

- |   | Minute Ref No: |
|---|----------------|
| 1. <b>To consider approving any apologies for absence.</b><br>Apologies were received from Cllrs Collins and Nobbs and duly approved.   | 24/069         |
| 2. <b>To receive any declarations of interest, and requests for dispensation, on any items to be discussed.</b><br>There were none.   | 24/070         |
| 3. <b>To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.</b><br>A local resident had volunteered to take over the role of Speed Watch Coordinator from Cllr SJ Hull. Both he and Cllr Hull were thanked for their efforts to benefit the community.<br>A report from District Cllr Webber had been circulated prior to the meeting. There was no update yet on the Community Action Fund grant application that Cllr Webber had submitted on behalf of the Council. Cllr Iaccarino thanked Cllr Webber for all of the work he had done in relation to this application. Cllr SJ Hull reported that County Cllr Thomson may have identified some possible funding for the Pre-School in relation to the additional temporary building hire costs caused by the weather-related delays to the new hall's completion. G Davies noted that a recent flood outside 8-10 Norwich Road had resulted in the road surface being diminished and unpassable on bicycles. Cllr Webber offered to report this issue. | 24/071         |
| 4. <b>To approve and sign the minutes of the Parish Council meeting held on 20<sup>th</sup> June 2024.</b><br>Having been circulated to the Council prior to the meeting, it was <b>AGREED</b> unanimously that the minutes were approved as a correct record.  | 24/072         |
| 5. <b>Finance:</b><br>5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was <b>AGREED</b> unanimously.<br>The Council unanimously <b>AGREED</b> to purchase a printer to enable the printing of Jubilee Meadow posters and leaflets etc. to be carried out locally. The new caretaker had commenced a three-month trial period on 15 <sup>th</sup> July.<br><br>5.2 Cllr Iaccarino had reviewed the accounts for the first quarter of the 2024/25 financial year and reported that everything was as expected.   | 24/073         |

Signed:

Date:

6. **To receive any updates from the New Pavilion Working Group and Sub-Groups.** 24/074  
 A report from G Davies had been circulated to the Council prior to the meeting. Cllrs S Hull and SJ Hull were thanked for their input over the past few years. Chaplin Farrant were looking into the delayed completion date and the reasons provided by Draper & Nichols. The Parish Councillors were invited to attend an internal site visit on 1<sup>st</sup> August to view the progress on the new hall. Cllr Iaccarino was thanked for his hard work in relation to the electrical plans and decisions. The Pre-School had held a fete to raise funds towards the cost of the hire of the temporary buildings, but this was severely affected by heavy rainfall on the day.
- 6.1 The Council **AGREED** to extend the hire of the temporary building until the new hall was completed. This was currently anticipated to be in October 2024. C Bussey had persuaded Draper & Nichols to install a new gated entrance to the playing field from Pettingales. This work would be undertaken toward the end of the build process by the fencing contractor. District Cllr Webber reminded the Council that a grant of £1,500.00 towards the new hall costs had been agreed previously.
7. **Planning Applications:** 24/075  
 There were none.
8. **To adopt the 2024 Safeguarding Policy.** 24/076  
 Having been circulated to the Council prior to the meeting, the policy was unanimously **AGREED**.
9. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 24/077  
 A report from the Wildflower Meadow Working Group had been circulated to the Council prior to the meeting.  
 9.1 There were no decisions requiring Council approval. Cllr Jinkerson was undertaking the risk assessment following the annual play area inspection.
10. **To confirm the date of the next Parish Council meeting.** 24/078  
 The Council **AGREED** the next meeting date as Thursday 19<sup>th</sup> September 2024.
- Following their resignations from the Parish Council, effective 1<sup>st</sup> August 2024, Cllrs S Hull and SJ Hull were thanked for their respective years of service and wished well for their future endeavours.

The meeting ended at 9.30pm

Signed:

Date:

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 18th July 2024

Date	Payee	Description	Net	VAT	Gross
27/06/24	AF Affinity	Electricity	£213.64	£12.20	£225.84
19/07/24	D Wickham	Expenses	£28.10		£28.10
19/07/24	D Jones	Expenses (Meadow)	£23.82		£23.82
19/07/24	Draper & Nichols	Construction Costs	£78,743.82	£15,748.76	£94,492.58
19/07/24	Anglo Scottish Equipment	Container Hire	£68.57	£13.71	£82.28
19/07/24	Community Action Norfolk	Play Inspection Course	£80.00		£80.00
19/07/24	Ribbonsdale Nurseries	Grounds Maintenance	£685.00	£137.00	£822.00
19/07/24	Chaplin Farrant	Employers Agent Services	£1,749.14	£349.83	£2,098.97
19/07/24	M Beckett	Handyman Services	£198.50		£198.50
28/07/24	S Himpleman	July Cleaning	£99.67		£99.67
28/07/24	D Wickham	July Salary*	£846.58		£846.58
28/07/24	Nest	July Pension	£84.76		£84.76
17/08/24	HMRC	July PAYE & NI	£254.53		£254.53
28/08/24	S Himpleman	August Cleaning	£99.67		£99.67
28/08/24	D Wickham	August Salary	£846.78		£846.78
28/08/24	Nest	August Pension	£84.76		£84.76
17/09/24	HMRC	August PAYE & NI	£254.33		£254.33
Total			£84,361.67	£16,261.50	£100,623.17

\*includes one pay point annual progression

Signed:

Date: