

# STOKE HOLY CROSS PARISH COUNCIL

## Minutes of the Parish Council meeting held at The Pavilion on Thursday 23rd February 2023 at 7.30pm.

Present: Cllrs C Bussey (Vice-chair), SJ Hull, G Iaccarino, K Nobbs and D Thomas.  
Parish Clerk/RFO: D Wickham.  
District Councillors: N Legg, I Spratt and G Francis.  
M Beckett (Caretaker) and 9 members of the public.

- |   | Minute<br>Ref<br>No: |
|---|----------------------|
| 1. <b>To consider approving any apologies for absence.</b><br>Apologies were received from Cllrs S Collins, G Jinkerson and S Hull and duly approved. Apologies were also received from County Cllr Thomson.  | 23/014               |
| 2. <b>To receive any declarations of interest, and requests for dispensation, on any items to be discussed.</b><br>There were none.   | 23/015               |
| 3. <b>To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.</b><br>Following an enquiry from a member of the public Cllr Bussey explained that the Council could not stop the development of the battery park near Dunston. Following a brief discussion of the Village Clusters Housing Allocations Plan (VCHAP) Cllr Bussey suggested holding a public planning meeting once any planning application was submitted.<br>District Cllr Legg reported that South Norfolk Council (SNC) had not increased its Council Tax demand for 2023-24. Responses to the VCHAP consultation could only address the legality and soundness of the proposals, so their scope would be limited. The light at the top of the tower would be replaced on 6 <sup>th</sup> March 2023. The Civil Aviation Authority had been aware that it was not working since November 2021.<br>District Cllr Spratt reported that grants of £200 would be available to Parish Councils holding Coronation events. SNC wanted to meet its net zero target by 2030 and plant 10,000 trees in the district. Pylons East Anglia were still actively opposing National Grid's pylon proposals and questioning their figures that suggested a pylons approach was cheaper than the offshore alternative. A report from County Cllr Thomson had been circulated prior to the meeting. | 23/016               |
| 4. <b>To approve and sign the minutes of the Parish Council meeting held on 12<sup>th</sup> January 2023.</b><br>Having been circulated to the council prior to the meeting, it was <b>AGREED</b> unanimously that the minutes were approved as a correct record.   | 23/017               |
| 5. <b>Finance:</b><br>5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was <b>AGREED</b> unanimously.<br><br>5.2 The renewal of the insurance policy at a premium of £1,989.79 was proposed by Cllr Nobbs, seconded by Cllr SJ Hull and <b>AGREED</b> unanimously.  | 23/018               |

Signed:



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- 5.3 The updated asset register was approved unanimously.
6. **To receive an update from the New Pavilion Working Group.** 23/019  
Cllr SJ Hull reported that there was reason to be confident about the Council's application to SNC for match-funding. About thirty local residents had attended the drop-in event organised by the consultants instructed by SNC on 22<sup>nd</sup> February and the feedback had been positive. Draper & Nichols were drawing-up working plans and the process of relocating the sewer was about to commence. EDF was eager to assist with solar panels and the heat pump for the new pavilion.
7. **Planning Applications:** 23/020
- 2023/0096 - 13 Mill Green: Single storey side and rear extension – No comments.
  - 2023/0203 - 13 Norwich Road: Variation of condition 3 of 2021/2402 - Reduction in size of the two-bay garage and store – No comments.
  - 2023/0064 - Agricultural Barn Land Off Pine Loke: Notification for Prior Approval for a proposed change of use and associated building works of an agricultural building to a dwellinghouse (QA and QB) – The Council was concerned that the building would be demolished and rebuilt. The application was to investigate whether a conversion could be carried out without planning permission. The Planning Committee was taking professional advice before responding, as the granting of this application could eventually lead to the development of the entire field, with potentially a further 100 houses.
8. **To receive the outcomes of any recent planning decisions made by SNC.** 23/021
- 2021/1198 – Devonia 3 Brickle Road: one and a half storey extension and external alterations to dwelling - **Approval with Conditions**
  - 2022/1965 - Wood Farm Stoke Lane: detached double garage with hobby room over - **Approval with Conditions**
  - 2022/2297 - Newhaven Chandler Road: Oak framed one bay garage extension - **Approval with Conditions**
  - 2022/2314 - 1 Waveney Close: Removal of existing open porch and construction of new enclosed porch - **Approval with Conditions**
  - 2022/2340 - 43 Poringland Road: Single storey side extension - **Approval with Conditions**
9. **To discuss the Village Clusters Housing Allocations Plan.** 23/022  
Cllr Bussey would submit a response on behalf of the Council, highlighting the need for a financial contribution towards the new pavilion and other community infrastructure, as a condition of any development. Any forthcoming planning applications would need to be dealt with in the usual way.
10. **To consider a request for an additional dog bin near the church.** 23/023  
Following a brief discussion, and the relevant costs being outlined by the Clerk, it was decided to adjourn this matter until the next meeting to allow the situation to be monitored.
11. **To discuss the formation of a Coronation Working Group.** 23/024  
Cllr Collins had held a meeting and an event had been planned for Sunday 7<sup>th</sup> May 2pm – 5pm.

Signed:



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12. **To receive an update from the Wildflower Meadow Working Group and Playing Field Committee and consider any quotes and actions required.** 23/025
- 12.1 The formal adoption of a Wildflower Meadow Working Group was unanimously **AGREED**. The working group would report to the Council at each meeting to allow the Council to make decisions relating to expenditure, works and future proposals.
- 12.2 One quote for grass-cutting and hedge-trimming in 2023-24 had been received and two more were awaited.
- 12.3 Two quotes for the required tree works had been received and one more was awaited.
- 12.4 Cllr Thomas reported the skate park had exceeded its useful lifespan and proposed replacing it with a multi-use games area (MUGA). Quotes started at around £98,000 and Cllr Thomas was seeking Council approval for him to investigate funding options. Approval to investigate funding streams, other than those being pursued by the New Pavilion Working Group, was proposed by Cllr Nobbs, seconded by Cllr Iaccarino, and unanimously **AGREED**.
13. **To confirm the date of the next Parish Council meeting.** 23/026
- The Council **AGREED** the next meeting date as Thursday 30<sup>th</sup> March 2023.

Cllr SJ Hull announced that Community Speed Watch volunteers were needed for Lower Stoke.

The meeting ended at 8.45pm

Signed:



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Payments Approved at the Meeting Held on 23rd February 2023

Date	Payee	Description	Net	VAT	Gross
30/01/23	AF Affinity	Electricity	£363.27	£21.94	£385.21
24/02/23	D Wickham	January Expenses	£225.33	£39.86	£265.19
24/02/23	M Beckett	Handyman Invoice 021	£1,045.67	£3.67	£1,049.34
24/02/23	M Beckett	Handyman Invoice 022	£388.00		£388.00
24/02/23	S Collins	Cleaning Products	£5.65		£5.65
24/02/23	Wave	Water Rates	£25.20	£5.05	£30.25
24/02/23	CIM	Meadow Sign	£79.00	£15.80	£94.80
24/02/23	NPTS	Planning Training (S Hull)	£48.00		£48.00
24/02/23	Norfolk SEN Network	Charity Donation	£50.00		£50.00
24/02/23	NGF Play	Safer Surfacing	£3,374.00	£674.80	£4,048.80
24/02/23	South Norfolk Council	Garden Waste Bins	£120.00		£120.00
28/02/23	S Himpleman	February Cleaning	£99.67		£99.67
28/02/23	D Wickham	February Salary	£766.95		£766.95
17/03/23	HMRC	February PAYE and NI	£219.50		£219.50
28/03/23	S Himpleman	March Cleaning	£99.67		£99.67
28/03/23	D Wickham	March Salary	£767.15		£767.15
17/04/23	HMRC	March PAYE and NI	£219.30		£219.30

Total £7,896.36 £761.12 £8,657.48

Signed:



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