

**Minutes of the Stoke Holy Cross Playing Field Committee meeting  
held in the Pavilion on 21<sup>st</sup> February 2023 at 7pm**

Present :- Katrina Nobbs KN (Parish Councillor) , Mike Beckett MB ( Caretaker) , Gill Jinkerson GJ (Chair) , Danny Thomas DT ( Parish Councillor)

**1. To receive any apologies for absence.**

Apologies from Parish Clerk - Dan Wickham, Rob Ward and Glyn Baker (SUFC).

**2. To approve the minutes of the meeting held on 15th November 2022.**

Minutes from last meeting agreed by DT and KN signed by GJ . ( Danny has copy to bring to Parish council meeting on 23rd February)

**3. Any matters arising.**

No matters arising.

**4. Play equipment update, including MUGA quotes.**

Play equipment update - safer surfacing installed around embankment slide , some additional safer surfacing used to rectify exposed concrete near 5 a side football goal post . All medium risk items identified in Play Equipment Safety Inspection of play equipment at Long Lane site have been rectified . The skate park remains medium risk .

Wooden climber and metal gym frame have been removed and area made good . Thank you Mike and everyone else involved .

MUGA quotes discussed and reviewed by the meeting , and unanimously agreed by meeting this was an excellent project for village . It was unanimously agreed to use the Sports Courts UK Limited company quote as a basis for moving the project forward . This company visited the site and drawn out the planned area . This company also were cheapest and most creative in amending the quote to meet needs of the village .As the cost of MUGA is considerable investment, the Playing Field Committee will ask Community Action Norfolk for advice re consultation/ funding streams, any companies they are aware of who have installed MUGA locally . DT to lead on project. Sport England may be a source of funding . DT will take to Parish Council meeting for discussion and approval on 23/02/23.

**5. Grass-cutting and hedge-trimming contract review.**

CGM have a rolling contract to cut grass and hedges - it would be useful for CGM / other preferred contractor to commit to a cutting regime such as first / third Wednesday of the month so we know when areas and going to be cut - this could also tie in with football pitches being marked out .

Climate changes impact on grass growth discuss with CGM re needs of Football Club for grass to be a certain length otherwise Football Association can issue fines to club.

GJ and MB meeting Ribbonsdale nurseries on 1st March at 9.30 am to assess tree work needed and comparable grass cutting quote.

**6. Tree issues, including quotes.**

DT brought two quotes to meeting for tree work , RH Tree Services quote detailed and cheaper than CK Professional Tree Services . Some of the newly planted saplings on Jubilee Meadow may need to be moved if tree work is needed.

Ribbonsdale nurseries will be 3rd quote for the tree work . There is also issue of birds nesting in some of the trees so work may need to be delayed.

Signed

Date

**7. To receive a report from Stoke United Football Club.**

SHX football club report discussed and considered (grass cutting season and co-ordinating grass cutting and marking pitch discussed in point 4).

AOB MB advised meeting that UK Power inspected electricity lines and identified work needed, removal of tree near allotment gate, cut tree in car park hedge to same level as hedge, remove ivy from poles. Trees on Long Lane to be cut back 1.5 metres from electricity wires . Work is identified as a high priority, Householders will be advised if they are impacted by work ( loss of power). We should have 2-3 days' notice of work.

Gas canisters still remain in outside store these need to be removed as the building has no signage to inform Emergency Services that they are there. MB to ask Charles Bussey (Vice Chair Parish Councillor) if they can be stored on his farm. .

Fenced play area will be impacted by new Pavilion construction - Playing Field Committee need to have some proactive plans to move re site some of the play equipment , to the 5 aside football area, moving hedge and replanting as time scales for new build are uncertain..

It would be useful to have clarity over Section 106 monies from Harrold Place house building.

**8. To confirm the date of the next Playing Field Committee meeting.**

Next Playing Field Committee meeting Tuesday 16th May 2023 at 7pm .

Notes written by Gill Jinkerson

Signed

Date