

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at The Community Hall on Thursday 19th June 2025 at 7.30pm.

Present: Cllrs S Collins (Chair), C Dean, G Jinkerson, K Nobbs,
R Mouncer, D Mouncer, P Russell and P Strange.
Parish Clerk/RFO: D Wickham.
District Councillor: J Webber.
No members of the public.

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| 1. To consider approving any apologies for absence.
Apologies were received from Cllr Iaccarino. These were approved by the Council. | 25/052 |
| 2. To receive any declarations of interest, and requests for dispensation, on any items to be discussed.
There were none. | 25/053 |
| 3. To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.
A report from District Cllr Webber had been circulated prior to the meeting. | 25/054 |
| 4. To approve and sign the minutes of the Annual Parish Council Meeting held on 21st May 2025.
Having been circulated to the Council prior to the meeting, it was AGREED unanimously that the minutes were approved as a correct record. | 25/055 |
| 5. Finance:
5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was AGREED unanimously.
5.2 The Internal Auditor's report for the year ending 31st March 2025 was considered and noted.
5.3 The accounts for the year ending 31st March 2025 were agreed.
5.4 The Council considered the assertions on, and completed, the Annual Governance Statement 2024/25 and authorised the Clerk and Chairperson to sign the form.
5.5 The Council considered and approved the Accounting Statement 2024/25 and authorised the Chairperson to sign the form. | 25/056 |
| 6. Planning Applications: <ul style="list-style-type: none">• 2025/1507 - Riverbank Mill Close Mill Road: Single storey side and rear extension with front infill. New carport.
The Council had no objections to this planning application. | 25/057 |

Signed:



Date: 17th July 2025

7. **To elect Parish Council members to the Playing Field Working Group.** 25/058
The Council unanimously elected the following Councillors/roles:
Cllr Jinkerson – Chairperson and wildflower meadow liaison;
Cllrs Nobbs and Russell – hedges and grass cutting;
Cllr Dean – play area regeneration and grants/fundraising; and
Cllrs R Mouncer and D Mouncer – safety inspections.
8. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 25/059
Cllr D Mouncer would contact C Bussey in relation to his kind offer to donate some paving slabs to the Council for use outside the Community Hall.
8.1 The Council **AGREED** that Cllr Collins would purchase the paints required to repaint the play equipment and that Cllr Jinkerson would contact a local carpenter to obtain a quote to repair the damaged play equipment steps.
9. **To receive any updates from the Community Hall Working Group.** 25/060
The minutes from the recent working group meeting had been circulated to the Council. A list of jobs for the Council's in-house cleaner had been agreed and Cllr Dean would meet with him to discuss these. Cllr Jinkerson would contact the new cleaning contractor to arrange a start date and finalise their contract. Cllr Dean had cancelled the online hall booking system as it was not providing value for money. Cllr Strange would undertake the bookings and invoicing by 4th July 2025.
Cllr Collins had requested quotes from contractors in relation to painting the disabled bay and hatched area in the hall car park. Cllr Iaccarino was also seeking a quote for this work.
9.1 The Council **AGREED** that it had previously agreed that the hall would be known as 'The Community Hall' and the 'Pavilion' signage was therefore unnecessary. Cllr Collins would advise C Bussey of this.
Cllr Collins proposed making deductions from the following 2025/26 budget headings and adding them to the Cleaning/Cleaner budget heading to cover the additional cost of the cleaning contractor:
£1,000.00 from Acoustic Boards;
£1,000.00 from Village/New Hall Event;
£1,000.00 from Café Area Tables and Chairs;
£1,000.00 from Floor Replacement Accrual; and
£700.00 from Community Hall General Repairs.
This proposal was **AGREED** unanimously by the Council.
10. **To confirm the date of the next Parish Council meeting.** 25/061
The Council **AGREED** the next meeting date as Thursday 17th July 2025.

The meeting ended at 8.45pm

Signed:



Date: 17th July 2025

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 19th June 2025

Date	Payee	Description	Net	VAT	Gross
20/06/25	D Wickham	May Expenses	£26.00		£26.00
20/06/25	D Jones	Expenses	£6.57	£1.31	£7.88
20/06/25	E-on (DD)	Electricity	£429.58	£85.92	£515.50
20/06/25	R Goreham	Internal Audit Fee	£75.00		£75.00
20/06/25	Ribbonsdale Nurseries	Grounds Maintenance	£779.28	£155.85	£935.13
28/06/25	S Himpleman	June Cleaning	£149.50		£149.50
28/06/25	A Wenn	June Caretaker	£169.44		£169.44
28/06/25	D Wickham	June Salary	£876.05		£876.05
28/06/25	Nest (DD)	June Pension	£88.04		£88.04
17/07/25	HMRC	June PAYE & NI	£369.12		£369.12
Total			£2,968.58	£243.08	£3,211.66

Signed:



Date: 17th July 2025