

# STOKE HOLY CROSS PARISH COUNCIL

## Minutes of the Parish Council meeting held at The Community Hall on Thursday 17<sup>th</sup> July 2025 at 7.30pm.

Present: Cllrs S Collins (Chair), G Iaccarino (Vice-chair), C Dean, G Jinkerson,  
K Nobbs and P Russell.  
Parish Clerk/RFO: D Wickham.  
District Councillor: J Webber.  
No members of the public.

- |  | Minute<br>Ref<br>No: |
|--|----------------------|
| 1. <b>To consider approving any apologies for absence.</b><br>Apologies were received from Cllrs R Mouncer, D Mouncer and P Strange.<br>These were approved by the Council.  | 25/062               |
| 2. <b>To receive any declarations of interest, and requests for dispensation,<br/>on any items to be discussed.</b><br>Cllr Jinkerson declared an interest in item 5.1.  | 25/063               |
| 3. <b>To suspend the meeting for questions from members of the public and to<br/>receive reports from District and County Councillors.</b><br>A report from County Cllr Thomson had been circulated prior to the meeting.<br>Cllr Collins had asked Cllr Thomson for assistance in getting quotes to paint<br>the disabled bay in the hall car park.<br>A report from District Cllr Webber had been circulated prior to the meeting. Cllr<br>Iaccarino noted that all of the recycling centres closed on the same day each<br>week and suggested this would lead to fly tipping. Cllr Webber would feed<br>these concerns back to South Norfolk Council. | 25/064               |
| 4. <b>To approve and sign the minutes of the Parish Council meeting held on<br/>19<sup>th</sup> June 2025.</b><br>Having been circulated to the Council prior to the meeting, it was <b>AGREED</b><br>unanimously that the minutes were approved as a correct record.  | 25/065               |
| 5. <b>Finance:</b><br>Cllr Dean reported that a group of local volunteers had raised approx. £2,000<br>which they were donating to the Council to be used towards the cost of new<br>play equipment.<br><br>5.1 Approval of the bank reconciliation and Payment of Accounts List (see<br>below) was <b>AGREED</b> unanimously.<br><br>5.2 A report from Cllr Strange in relation to the first quarter of the 2025/26<br>financial year had been circulated to the Council prior to the meeting.  | 25/066               |

Signed:

Date:

6. **To receive an update from the Community Hall Working Group.** 25/067  
Cllrs Iaccarino and Nobbs had had a productive meeting with the hall cleaning contractors and were awaiting confirmation regarding dates. The contractors could supply hand soap and toilet rolls at an additional cost. The Council **AGREED** that this would be beneficial.  
Cllr Dean reported that one group was ceasing its regular hire of the hall as too much sunlight was allowed into the room for their purposes. Cllr Collins offered to obtain three quotes for the supply of blinds for the hall.
- 6.1 and 6.2 Cllr Dean had circulated a report to the Council prior to the meeting outlining the options and costs involved in making sound panels for the hall. A working group would be convened to construct the thirty plus boards that would be required. The Council **AGREED** to proceed with the construction of the panels based on the costings provided.
7. **Planning Applications:** 25/068  
There were none.
8. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 25/069  
Cllr Dean reported that the group of volunteers aiming to fundraise for new play equipment were hoping to make an application to the Hornsea 3 project for a grant. A survey of the residents of the village would be needed for this, and this would be undertaken in the next few weeks.  
Another group of volunteers would be repainting the existing play equipment on 1<sup>st</sup> August.
- 8.1 A complaint had been received from a member of the public in relation to weed control in the meadow. The working group had responded to this complaint, explaining their processes and rationale. There had been no further correspondence, so it was assumed that the issue was now resolved.
- 8.2 Cllr Russell had circulated a document outlining the works required to tidy up the green areas in the village to the Council prior to the meeting. Following a discussion of these works the Council unanimously **AGREED** to proceed with the suggestions, subject to receiving an acceptable quote for the ongoing maintenance of these areas, which Cllr Russell would obtain.  
The Council unanimously **AGREED** to the quote of £545 plus VAT from AT Coombes to carry out a survey of the Council's trees.
- 8.3 The 'In Memory' bench at Carol Close was now rotten , although the metal ends could be saved and reused to build a new bench. Cllr Jinkerson would take the metal ends to the Poringland Men's Shed and request a quote to rebuild the bench. Cllr Collins would post a request for any information pertaining to the original owner of the bench on the village residents' Facebook page.
- 8.4 There were no further decisions requiring Parish Council approval.
9. **To discuss the potential need for a Parish Council Enquiry Policy.** 25/070  
Cllr Russell suggested a policy to regulate how correspondence received by the Council should be handled. Following a discussion of the topic there were mixed opinions. Cllr Russell would consider the matter further and draft a document if he thought it appropriate.

Signed:

Date:

(Cllr Nobbs left the meeting at 9.35pm.)

10. **To receive a report on the Community Speed Watch Scheme.** 25/071  
Cllr Russell reported that the batteries on the speed devices were not lasting long enough to fulfill their purpose and needed to be recharged fortnightly. He would look into the cost of purchasing new batteries.
11. **To confirm the date of the next Parish Council meeting.** 25/072  
The Council **AGREED** the next meeting date as Thursday 18<sup>th</sup> September 2025.

The meeting ended at 9.50pm

Signed:

Date:

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 17th July 2025

Date	Payee	Description	Net	VAT	Gross
18/07/25	D Wickham	June Expenses	£32.33	£1.27	£33.60
18/07/25	G Jinkerson	Expenses	£193.08	£13.37	£206.45
18/07/25	Ribbonsdale Nurseries	Grounds Maintenance	£779.28	£155.85	£935.13
22/07/25	E-on (DD)	Electricity	£406.73	£81.35	£488.08
28/07/25	S Himpleman	July Cleaning	£149.50		£149.50
28/07/25	A Wenn	July Caretaker	£169.24		£169.24
28/07/25	D Wickham	July Salary*	£892.98		£892.98
28/07/25	Nest (DD)	July Pension	£89.91		£89.91
17/08/25	HMRC	July PAYE & NI	£379.30		£379.30
28/08/25	S Himpleman	August Cleaning	£149.50		£149.50
28/08/25	A Wenn	August Caretaker	£169.24		£169.24
28/08/25	D Wickham	August Salary	£892.98		£892.98
28/08/25	Nest (DD)	August Pension	£89.91		£89.91
17/09/25	HMRC	August PAYE & NI	£379.30		£379.30
Total			£4,773.28	£251.84	£5,025.12

\*includes annual pay scale increase

Signed:

Date: