

**MINUTES OF STOKE HOLY CROSS PARISH COUNCIL MEETING**  
**held on**  
**Thursday 12th November 2019 at the Pavilion at 7.30pm**

**Present: Councillors** S Collins, C Bussey, R Wright, S Hull, D Thomas, G Iaccarino, M Davies, G Jinkerson

**District Councillor and County Councillor:**

**Clerk:** Mrs A Rose

2 members of the public.

**1. Apologies for absence:** Apologies for absence were received and accepted from Cllr V Thomson and Cllr N Legg.

**2. Disclosures of interest:** There were none.

**3. To discuss all outstanding monies received from S106 and CIL:** The clerk circulated two excel spreadsheets detailing money received from S106 and CIL to all Councillors for their review. After an in-depth discussion the following points were highlighted;

- Advice had been received from South Norfolk Council regarding the S106 for the amount of £80,583.51 for the Play Area Contribution. The clerk advised all councillors that this amount unfortunately cannot be spent on Project A (New Pavilion) or Project B (Trodpath) however could be spent providing new play equipment for toddler and young children outdoor open space. C Bussey had offered to contact Anita Varney (Compliance Officer) from South Norfolk Council to look into the funding usage ensuring the requirements are met to allow this amount to be earmarked for the New Pavilion.
- It was noted that relocating existing play equipment would not benefit the community due to the current state of the equipment following the Annual Play Safety Inspection report.
- The clerk had been tasked with contacting South Norfolk Council to ask if any further CIL monies is owed to us and what applications the CIL money had come from. The clerk had also been tasked with contacting Anita Varney and Helen Mellors to re-look at claiming S106 monies for the Planning Application and Architect fees spent so far towards the New Pavilion project.
- The clerk had been tasked with keeping a detailed log of all money spent on each project. (Locate all paid invoices for PRP and add to these logs). In addition would keep a further log detailing all S106 and CIL funding to projects following from the project logs.

**4. To agree earmarked funds for projects:** It was proposed by C Bussey to earmark £260,133.92 towards Project A (New Pavilion), seconded by D Thomas; all in favour one against. The outstanding amount of £80,583.51 will be earmarked once clarity had been received on funding usage. The clerk had been asked to separate earmarked funds in the Reserve Account for Councillors review.

**5. To transfer £18,729.00 of CIL to Reserve Account :** The Clerk had been asked when presenting the accounts at the monthly meetings to detail the earmarked reserved funds to present a true and transparent figure in the reserve account. It was unanimously agreed by all to transfer CIL monies received this year totalling to the amount of £18,729.00 to the Reserve Account; proposed by S Collins, seconded by C Bussey.

**6. Correspondence Received:** There were none.

There being no other business the Chair thanked all for attending and closed the meeting at 21:39pm.