

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held in St George's Hall on Thursday 18th January 2024 at 7.30pm.

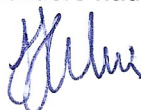
Present: Cllrs S Collins (Chair), G Iaccarino (Vice-chair), C Dean, SJ Hull, S Hull,
G Jinkerson, K Nobbs, R Mouncer and D Mouncer.
Parish Clerk/RFO: D Wickham.
District Councillor: J Webber.
New Pavilion Working Group: G Davies, C Bussey and F Bhaskar.
No members of the public.

- | | Minute
Ref
No: |
|---|----------------------|
| 1. To consider approving any apologies for absence.
There were none. | 24/001 |
| 2. To receive any declarations of interest, and requests for dispensation,
on any items to be discussed.
There were none. | 24/002 |
| 3. To suspend the meeting for questions from members of the public and to
receive reports from District and County Councillors.
A report from County Cllr Thomson had been circulated prior to the meeting.
District Cllr Webber highlighted the availability of the Clean Up & Bloom grant.
Cllr Jinkerson confirmed that she had completed the application form for the
Council to approve (see below). The actor Ralph Fiennes had made a short
film opposing the National Grid pylon proposals in favour of an offshore
alternative. | 24/003 |
| 4. To approve and sign the minutes of the Parish Council meeting held on
30th November 2023.
Having been circulated to the Council prior to the meeting, it was AGREED
unanimously that the minutes were approved as a correct record. | 24/004 |
| 5. Finance:
5.1 Approval of the bank reconciliation and Payment of Accounts List (see
below) was AGREED unanimously.

5.2 Cllr Iaccarino had reviewed the accounts for the third quarter of the
2023/24 financial year and reported that everything was looking healthy.
£60,276.49 of section 106 monies had been claimed from South Norfolk
Council so far and all VAT had been reclaimed up until the end of November
2023.

5.3 After a short discussion the Council AGREED unanimously to approve the
draft budget and increase the precept to £57,342.00. | 24/005 |
| 6. To receive an update from the New Pavilion Working Group.
G Davies reported that at the last meeting with Draper & Nichols the total build
cost of £796,000.00 had been confirmed. The next meeting was scheduled for
30 th January 2024. The old pavilion site was now out of bounds to the public.
The builders had told contractors not to use the car park during school drop-off | 24/006 |

Signed:



Date: 28.2.24

Page 1

and pick-up times to avoid congestion. C Bussey was seeking quotes for air conditioning options. Tanya Nelson at South Norfolk Council had been helping Cllr SJ Hull with a Pride in Place grant application and a £500 grant from the T Colman Trust had been received by the Council. It was confirmed that an allowance of £10,000.00 for kitchen equipment had been included in the build costings.

6.1 The Council **AGREED** the quote of £2,115.30 to move the play equipment in preparation for the demolition/building works.

The Council **AGREED** the proposed date of 30th January for a ground-breaking event at the pavilion site. The list of invitees and the need for photographs to be taken was discussed. G Davies offered to draft a press release. The Council **AGREED** to purchase a banner at a cost of £82.00. The Council **AGREED** to make a contribution of £100.00 in lieu of venue hire costs for the use of St George's Hall for meetings until the new pavilion was completed.

The Council **AGREED** that a dedicated website for the new pavilion was needed. Cllr Dean offered to assist with its construction.

7. **Planning Applications:** 24/007
2023/2940 - 65 Norwich Road: Loft conversion with dormer windows and roof window to front.
2023/3824 - Greenacres, Ipswich Road: Removal of the existing conservatory and erection of front and side extension with internal and external refurbishment. New 4 bay car port, timber frame stable block, improved gate entry and fencing.
2023/3858 - Land At Norwich Main Substation Mangreen Hall Lane Dunston: Underground point of connection cables (for battery storage development) located beneath non-operational land within the Norwich National Grid Main Substation.
There were no objections from the council in relation to the above planning applications.
8. **To receive the outcomes of any recent planning decisions made by SNC.** 24/008
2023/2201 - Tagus Farm Long Lane: Installation of ground mounted solar panel array
Decision : Approval with Conditions (Delegated)
2023/2657 - Malt Kiln Cottage: Installation of a ground mounted 120 solar panel array. Decision : Approval with Conditions (Delegated)
2023/3264 - The Pavilion Long Lane: Installation of temporary modular building in the existing village hall car park for a temporary period to accommodate nursery and village hall activities during the period of demolition and construction of the new village hall. Decision : Approval with Conditions (Delegated)
9. **To adopt the 2024 Financial Regulations.** 24/009
The Council unanimously **AGREED** to adopt the document.
10. **To seek a volunteer to represent the Parish Council on the JAB/Norfolk Archaeological Trust.** 24/010
Cllr Nobbs volunteered for the role, and this was **AGREED** by the Council. Cllr Jinkerson would hand over the reins to Cllr Nobbs.

Signed:



Date: 28.2.24

Page 2

11. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 24/011
- A report from the Wildflower Meadow Working Group had been circulated to the Council prior to the meeting. Cllr Dean volunteered to join the New Pavilion Working Group, and this was **AGREED** by the Council. Cllr Jinkerson confirmed that the hedges would be cut in February, subject to favourable weather conditions.
- 11.1 The Council **AGREED** the quote of £30.00 per month to cut the path around the wildflower meadow.
The Council **AGREED** the Go For It grant and Clean Up & Bloom grant applications being submitted in relation to the wildflower meadow.
12. **To confirm the date of the next Parish Council meeting.** 24/012
- The Council **AGREED** the next meeting date as Wednesday 28th February 2024.

The meeting ended at 9.12pm

Signed:



Date: 28.2.24
Page 3

Stoke Holy Cross Parish Council

Payments Approved at the Meeting Held on 18th January 2024:

Date	Payee	Description	Net	VAT	Gross
19/12/23	Draper & Nichols	Construction Costs	£49,929.75	£9,985.95	£59,915.70
24/12/23	AF Affinity	Electricity	£264.95	£15.14	£280.09
19/01/24	M Beckett	Handyman Services	£1,272.00		£1,272.00
19/01/24	D Wickham	December Expenses	£26.00		£26.00
19/01/24	S Collins	Expenses (Cleaning)	£3.55		£3.55
19/01/24	G Jinkerson	Expenses (Key Cutting)	£42.50	£8.50	£51.00
19/01/24	Howes Percival	Legal Fees	£1,319.00	£263.80	£1,582.80
19/01/24	Howes Percival	Legal Fees	£1,470.50	£294.10	£1,764.60
19/01/24	D Jones	Expenses (Meadow)	£262.50	£52.49	£314.99
19/01/24	Anglo Scottish Equip.	Container Hire	£188.43	£37.69	£226.12
19/01/24	Chaplin Farrant	Employers Agent	£1,749.12	£349.82	£2,098.94
19/01/24	NPTS	Training Course	£44.00		£44.00
19/01/24	CAN	Annual Subscription	£50.00		£50.00
19/01/24	NGF Play	Play Equipment Re-siting	£1,762.75	£352.55	£2,115.30
28/01/24	S Himpleman	January Cleaning	£99.67		£99.67
28/01/24	D Wickham	January Salary	£833.10		£833.10
28/01/24	Nest	January Pension	£83.30		£83.30
17/02/24	HMRC	January PAYE and NI	£247.29		£247.29
28/02/24	S Himpleman	February Cleaning	£99.67		£99.67
28/02/24	D Wickham	February Salary	£833.10		£833.10
28/02/24	Nest	February Pension	£83.30		£83.30
17/03/24	HMRC	February PAYE and NI	£247.29		£247.29
Total			£60,911.77	£11,360.04	£72,271.81

Signed:



Date: 28.2.24