

STOKE HOLY CROSS PARISH COUNCIL

Minutes of the Parish Council meeting held at The Community Hall on Thursday 27th November 2025 at 7.40pm.

Present: Cllrs S Collins (Chair), R Mouncer, D Mouncer, P Russell and P Strange.
Parish Clerk/RFO: D Wickham.
District Councillor: J Webber.
One member of the public.

- | | Minute Ref
No: |
|--|---|
| 1. To consider approving any apologies for absence.
Apologies were received from Cllrs Dean, Iaccarino, Nobbs and Staton.
These were approved by the Council. | 25/101 |
| 2. To receive any declarations of interest, and requests for dispensation, on any items to be discussed.
Cllr Collins declared an interest in item 5.1 (expenses). | 25/102 |
| 3. To suspend the meeting for questions from members of the public and to receive reports from District and County Councillors.
A report from County Cllr Thomson had been circulated prior to the meeting.
A report from District Cllr Webber had been circulated prior to the meeting. Anglian Water seemed to be resolving the flooding issues in Mill Close and works were ongoing. | 25/103 |
| 4. To approve and sign the minutes of the Parish Council meeting held on 22nd October 2025.
Having been circulated to the Council prior to the meeting, it was AGREED unanimously that the minutes were approved as a correct record. | 25/104 |
| 5. Finance:
5.1 Approval of the bank reconciliation and Payment of Accounts List (see below) was AGREED unanimously.

5.2 Cllr Collins confirmed that a working group meeting would be held in early December to discuss and agree the 2026/27 budget. The budget would be approved at the January Parish Council meeting. | 25/105

ACTION:
ALL CLLRS |
| 6. To receive an update from the Community Hall Working Group.
Cllr Russell had been obtaining quotes from electricity suppliers ahead of the 12 th December 2025 expiry of the Council's current contract. He would continue with this endeavor and would circulate the results to the Council for comparison and a decision regarding the ongoing contract position. Quotes were being sought for the replacement of the hall car park fencing. Cllr Russell would obtain mirrors and acrylic sheets for the toilets.

Cllrs Collins and Iaccarino would meet with Chaplin Farrant and Draper & Nichols on 28 th November 2025 to carry out the final snagging inspection. | 25/106

ACTION: PR

ACTION: SC
& CI |

Signed:

Date:

7. **Planning Applications:** 25/107
- **2025/3368 - Whiteford Hall Farm Chandler Road: Notification for Prior Approval for a proposed change of use and associated building works of agricultural barn to a dwelling (QA & QB).**
The Council had no objections.
8. **To discuss the Council's biodiversity obligations in relation to the use of weedkillers etc.** 25/108
- Cllr Russell highlighted the harmful consequences of the use of glyphosate and the Council's obligation to preserve biodiversity. Following a discussion, Cllr Collins offered to compile a list of the areas where weed removal was required, so a decision could be made by the Council on whether to use weedkiller or manual weeding. **ACTION: SC**
9. **To adopt the 2025 Traffic Management Policy** 25/109
- The Council unanimously **AGREED** to adopt this document.
10. **To receive any updates in relation to the Community Speed Watch Scheme.** 25/110
- Cllr Russell reported that he would be meeting with Ben Goldsborough MP on 4th December 2025 to discuss traffic issues in the village. **ACTION: PR**
11. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 25/111
- Cllr Collins reported that a recent working group meeting, including representatives of the Football Club, had gone well. These meetings would be held quarterly in future and include representatives of the Allotment Association and Meadowmakers.
12. **To confirm the date of the next Parish Council meeting as Thursday 22nd January 2026.** 25/112
- This was **AGREED** unanimously.

The meeting ended at 9.05pm

Signed:

Date:

Payments Approved at the Meeting Held on 27th November 2025

Date	Payee	Description	Net	VAT	Gross
28/11/25	D Wickham	October Expenses	£107.48	£16.30	£123.78
28/11/25	S Collins	Expenses	£347.73	£68.94	£416.67
28/11/25	A Wenn	Expenses	£12.78	£2.56	£15.34
28/11/25	V Currie	Café Coffee Machine	£246.98	£49.40	£296.38
28/11/25	Pozitive Water	Water Rates	£154.71	£15.94	£170.65
28/11/25	Ribbonsdale Nurseries	Grounds Maintenance	£1,919.28	£383.85	£2,303.13
28/11/25	D Jones	Meadow Expenses	£4.00		£4.00
28/11/25	Flawless Cleaning	Contract Cleaning Sept	£261.60	£52.32	£313.92
28/11/25	Flawless Cleaning	Contract Cleaning Oct	£370.60	£74.12	£444.72
28/11/25	Flawless Cleaning	Contract Cleaning Nov	£370.60	£74.12	£444.72
28/11/25	HMRC	October VAT Return	£85.12		£85.12
28/11/25	S Himpleman	November Cleaning	£149.50		£149.50
28/11/25	A Wenn	November Caretaker	£169.24		£169.24
28/11/25	D Wickham	November Clerk	£919.27		£919.27
28/11/25	Nest (DD)	November Pension	£92.82		£92.82
05/12/25	ICO (DD)	Data Protection Fee	£47.00		£47.00
17/12/25	HMRC	November PAYE & NI	£394.87		£394.87
28/12/25	S Himpleman	December Cleaning	£149.50		£149.50
28/12/25	A Wenn	December Caretaker	£169.44		£169.44
28/12/25	D Wickham	December Clerk	£919.07		£919.07
28/12/25	Nest (DD)	December Pension	£92.82		£92.82
17/01/26	HMRC	December PAYE & NI	£394.87		£394.87
Total			£7,379.28	£737.55	£8,116.83

Signed:

Date: