

STOKE HOLY CROSS PARISH COUNCIL

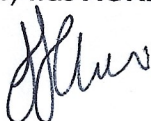
Minutes of the Annual Parish Council Meeting held at The Community Hall on Wednesday 21st May 2025 at 7.30pm.

Present: Cllrs S Collins (Chair), G Iaccarino (Vice-Chair), C Dean, G Jinkerson,
R Mouncer and P Strange.
Parish Clerk/RFO: D Wickham.
District Councillor: J Webber.
C Bussey (New Pavilion Working Group) and no members of the public.

- | | Minute
Ref
No: |
|---|----------------------|
| 1. To elect a Chairperson for the coming year.
Cllr Collins was proposed by Cllr Iaccarino, seconded by Cllr R Mouncer, and
elected unanimously. | 25/038 |
| 2. To elect a Vice-Chairperson for the coming year.
Cllr Iaccarino was proposed by Cllr Jinkerson, seconded by Cllr R Mouncer,
and elected unanimously. | 25/039 |
| 3. To consider approving any apologies for absence.
Apologies were received from Cllrs K Nobbs, P Russell and D Mouncer and
duly approved. | 25/040 |
| 4. To receive any declarations of interest, and requests for dispensation,
on any items to be discussed.
There were none. | 25/041 |
| 5. To suspend the meeting for questions from members of the public
and to receive reports from District and County Councillors.
Reports from County Cllr Thompson and District Cllr Webber had been
circulated to the Council prior to the meeting. Cllr Strange noted that a grant
for play equipment may be available from the Hornsea Project. The deadline
for applications was November 2025 and a Playing Field Working Group
volunteer was willing to conduct a survey. Cllr Iaccarino suggested a grant for
play equipment may also be available if Lafarge were approached.
C Bussey reported that the £20,000.00 grant funds from EDF Energy would be
received by the Council in the near future. Cllr Iaccarino would liaise directly
with C Bussey in relation to the paving slabs he kindly offered to donate to the
Council.

(Cllr Collins arrived at 8.20pm) | 25/042 |
| 6. To approve and sign the minutes of the Parish Council meeting held on
24th April 2025.
Having been circulated to the Council prior to the meeting, it was AGREED
unanimously that the minutes were approved as a correct record. | 25/043 |
| 7. Finance:
7.1 Approval of the bank reconciliation and Payment of Accounts List (see
below) was AGREED unanimously. | 25/044 |

Signed:



Date: 19.6.25

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7.2 Cllr Iaccarino reported that the Council had spent £50 less than £1 million during the 2024/25 financial year. This included the construction of the new Community Hall with no borrowing required. Cllr Collins thanked everybody involved in the Community Hall project for their time and efforts.

Cllr Iaccarino would look into the payments received from Fuuse to determine whether they relate to the EV charger or solar panels.

7.3 Cllr Strange volunteered for the role of Internal Control Officer and his appointment was unanimously **AGREED**. Cllr Iaccarino would handover the role to Cllr Strange.

8. **To receive an update from the Planning Committee re: any Planning Application(s) received after the agenda is posted.** 25/045
There were none.
9. **To receive any updates from the Community Hall Working Group.** 25/046
Cllr Iaccarino was in conversation with the licensing authorities in relation to the liquor licensing requirements for the Community Hall. Cllr Collins suggested this topic be discussed at the next CHWG meeting.
(Cllr R Mouncer left the meeting at 8.45pm.)
Cllr Iaccarino had requested broadband connection at the hall and was awaiting a connection date. He would pass this on to Cllr Russell to progress.
Cllr Collins would ask local residents with disabilities for their opinions regarding the location of the disabled parking bay in the hall car park.
9.1 Cllr Jinkerson reported that two two-hour cleaning sessions would be required of the contractor appointed to clean the hall each week. The quotes received by Cllr Jinkerson were compared and the Council unanimously **AGREED** to award the contract to Flawless Cleaning Norfolk. The job description for the Council's employed cleaner would need to be updated.
10. **To receive an update from the Wildflower Meadow and Playing Field Working Groups.** 25/047
Cllr Jinkerson had drawn-up a list of jobs the caretaker would be asked to complete each week/month. This was **AGREED** unanimously. Cllr Collins would liaise with the caretaker in this regard.
10.1 The Council reviewed the quotes received to conduct the annual play area inspection and unanimously **AGREED** to ask The Play Inspection Company to carry-out the work.
11. **To elect Parish Council members for the following:** 25/048
11.1 Playing Field Working Group: This item was adjourned to the next meeting.
11.2 Planning Committee: Cllrs Nobbs (Chairperson), Collins and Strange. + Russell SSC
The above decisions were **AGREED** unanimously.
12. **To elect representatives for the following:** 25/049
12.1 Six Strategic Group Meetings: Cllr D Mouncer.
12.2 Allotment Association: Cllr Jinkerson.
12.3 Pre- School Liaison: Cllrs Iaccarino and Jinkerson.
12.4 Community Hall Working Group: Cllr Dean.
12.5 Facebook Page: Cllr Collins and the Parish Clerk.
12.6 SAM2 Machine: Cllr Russell.
12.7 Weekly/Monthly Play Area Inspections: Cllrs D Mouncer and R Mouncer.
The above decisions were **AGREED** unanimously.

Signed:



Date: 15-6-25

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13. **To identify any training opportunities.** 25/050
None were identified.
14. **To confirm the date of the next Parish Council meeting as** 25/051
19th June 2025 at 7.30pm.
This was **AGREED** unanimously.

The meeting ended at 10pm

Signed:



Date: 19.6.25 -

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Payments Approved at the Meeting Held on 21st May 2025

Date	Payee	Description	Net	VAT	Gross
21/05/25	D Wickham	April Expenses	£26.00		£26.00
21/05/25	A Wenn	Expenses	£16.34	£3.26	£19.60
21/05/25	E-on (DD)	Electricity	£454.66	£90.93	£545.59
21/05/25	Wave	Water Bill	£61.06	£12.20	£73.26
21/05/25	Chaplin Farrant	Employer's Agent Fee	£1,749.14	£349.83	£2,098.97
28/05/25	S Himpleman	May Cleaning	£149.50		£149.50
28/05/25	A Wenn	May Caretaker	£169.24		£169.24
28/05/25	D Wickham	May Salary	£876.25		£876.25
28/05/25	Nest (DD)	May Pension	£88.04		£88.04
17/06/25	HMRC	May PAYE & NI	£369.12		£369.12
Total			£3,959.35	£456.22	£4,415.57

Signed:



Date: 19.6.25