

MINUTES OF STOKE HOLY CROSS PARISH COUNCIL MEETING
held on
Thursday 6th September 2018 at the Pavilion at 7.30pm

Present: Councillors Chairman L Marsh, C Bussey, C Cann, J Hopper, C Iaccarino, G Davies, R Wright, S Collins

District Councillor and County Councillor: T Lewis

Clerk: Mrs A Rose

11 members of the public.

1. **Apologies for absence** were received and accepted from County Councillor V Thompson.
2. **Disclosures of interest:** There were none.
3. **The Chairman closed the meeting for Public Comment and Questions:**

Report from County Cllr V Thomson: Although Cllr Thompson was not present for this meeting his report had been circulated to all Councillors. The full report is attached to these minutes.

Report from District Cllr T Lewis:

- Managing Director Merge process will be commenced.
- Konnect Buses timetable from September has had some small changes to route 87, in particular to the morning bus for children to arrive at Framingham Earl high school on time. There is currently no reduction to the hourly service.

C Cann and a member of the public reported that the 9.30am bus rarely turned up and raised concerns on the poor service provided. Cllr T Lewis encouraged parishioners to inform Konnect of any missed or delayed buses.

Q) Member of Public:- Asked how will the Managing Directors salary be paid?

A) T Lewis:- The cost will be divided up between South Norfolk and Broadland Council.

A few members of the public including the applicant attended this evenings meeting to discuss the Planning Application of "The Spinney" (2018/1779), questions, statements and answers below:-

Q) Member of public:- In reference to the The Spinney application I have great concerns not just for the environment, but the habitat, the detrimental changes to Tas Valley and the development consideration.

Q) Member of public:- It would be terrible what this would cause to the Tas Valley and to consider the wildlife, I strongly object.

Q) Member of public:- I know there are two other people who could not attend this evening that will also object to this planning application, the Parish Council please think carefully about the changes from agriculture to residential.

Q) Member of public:- 40 years I have lived here, I have concerns if the application is approved what consequences this will have on other residents. I was a bit concerned of the shortness of this application as I did not hear till friday and feel all residents should have been informed.

A) C Bussey reported this application was to be discussed in tonights meeting and the deadline yesterday had now been extended and that information can always be obtained through the South Norfolk website.

Signed: _____

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Q) Member of public:- I have lived here for 25 years and fully support what has already been said and object.

A) L Marsh explained to the members of public that the Parish Council does not make the decision on whether to approve applications but it expresses opinions which help inform the decision which is made by South Norfolk Council.

District Councillor T Lewis added that residents can register to "South Norfolk Council My Account" which would provide all your information in one place. Once an account has been created you can view information on planning applications near you, road closures, bin empty days and much more.

L Marsh invited the applicant to have the opportunity to add any further comments.

The applicant commented - There had been a lot of speculation on the application rather than the merits of the application. This was not an application for building and not out of proportion, the land had not been used by agriculture services for 20 years in fact its agriculture use was useless. The application had been wrongly represented. They had had a clear landscape appraisal and it had been professionally drawn up. Many properties had been extended, this application was not particularly different. He had taken note of legitimate concerns that had been expressed on the website.

The Chairman re opened the meeting

4. Minutes of the Parish Council Meeting held on 26th July 2018:

L Marsh signed the minutes of the meeting held on 26th July, which had previously been circulated, as a true record of proceedings; proposed by C Bussey, seconded by J Hopper and unanimously approved.

5. Clerk's Report and Progress on items not on the Agenda:

5.1 The Clerk reported that we are awaiting further correspondence from Yvonne regarding the Carol Close renewal.

5.2 The Clerk reported that the old Printer had been advertised on Gumtree and Facebook for £50 (including cartridges).

5.3 The Clerk reported that there was no further action on the Church Sign.

5.4 The Clerk reported that the new defibrillator at the Wildebeest was installed on 5th September 2018, the clerk was tasked with delivering the defibrillator signs to C Bussey who will kindly put them up. The Clerk would look into a course for councillors / parishioners via the Heartbeat Trust. S Collins kindly offered to keep checks on both defibrillators.

5.5 The pothole at the Junction at the top of Mill Road is still there, this had already been reported to NCC highways, the clerk was asked to chase this up.

5.6 It was reported by C Bussey that there had been further movement in regards to the Broomefield Road bus shelter, the site which has been agreed by South Norfolk Council and NCC Highways is land that will eventually be transferred to South Norfolk Council, most of the funding for this had been secured. Planning permission is not required. C Bussey is also waiting to hear back from Robert at Hopkin Homes to see if they will supply the bricks.

5.7 It was decided that Online Banking was not a way forward at present as it did not offer complete security to the account and clerk. C Iaccarino suggested we investigate whether we can receive the bank statements fortnightly instead of monthly. The clerk was tasked with speaking to the bank to see if we could put this option in place.

5.8 In regards to the email received from Yvonne (Clerk to Caister St Edmunds) reference the concerns on Markshall Lane, C Bussey reported that the road side hedges should be able to be cut anytime. As regards the beech hedge which runs around the bend towards the bridge, it was discussed that it does significantly narrow the carriageway and agreed the speed the drivers take this corner does add to the risk of an accident happening. The Clerk is tasked with emailing Yvonne further explaining our concerns.

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5.9 Tree 5 Primary School, Long Lane – The Clerk contacted Gary Overland from Highways to try and obtain further information on responsibility for this tree. Gary believes the Parish Council planted them to commemorate the Jubilee. C Bussey will contact Gary Overland from Highways to discuss this further.

5.10 The request for a Nordham fir Christmas tree to be planted in the Morris Close space is being investigated by Helen Sibley (Community Assets Delivery Officer), a letter had been sent to all residents in the area to assess the feelings for another tree to be planted. The Clerk was tasked with contacting Helen Sibley for any further progress.

5.11 The Clerk asked the councillors to consider a training course on the processes for "Preparing the Budget and Setting the Precept" at a cost of £40.00, this was unanimously approved.

5.12 The Annual Play Safety Inspection for the Playing Field at Long Lane and Carol Close will be carried out on the 25th September at 10am. The Clerk reported that the cost of the inspection was £150.00 plus VAT, which was the same cost as last years, this was unanimously approved.

5.13 Our CAN Membership is due to expire in October. The Clerk asked the councillors if they wish to renew this membership and what membership we would consider (Gold/Silver/Bronze). It was unanimously agreed that we will continue with the Bronze membership.

6. Finance Report :

The Clerk tabled the Accounts for the period 20th July – 23rd August showing income of £0.00 and expenditure of £2,150.06 leaving a balance in the Current Account of £22,349.67 and £30,593.19 in the Reserve Account. The Chairman also checked the figures for the first quarter bank reconciliation for the period 1st April – 30th June with the bank statements and found them to be correct. C Bussey Proposed, seconded by J Hopper that the accounts be adopted; this was unanimously approved. The following invoices were approved for payment;

Houseproud Commercial	£143.40	Pavilion Clean	G Iaccarino	£3.18	Drill Bits
G Iaccarino	£26.39	Rivets	CGM	£23.40	Grass maintenance
CGM	£23.40	Grass maintenance	CGM	£46.80	Grass maintenance
CGM	£11.70	Grass maintenance	CGM	£46.80	Grass maintenance
CGM	£23.40	Grass maintenance	W Taylor	£14.99	Bird Spikes
CGM	£378.00	Grass maintenance	G Marsh	£99.00	Printer Cartridges
Anglian Water	£67.48	Water Supply			
All agreed salaries and PAYE					

Councillors were provided with three quotes to supply three picnic benches to replace the old benches at the Playing Field Long Lane. It was unanimously agreed to accept and proceed with the quotation from Marmax Recycled Products, proposed by C Bussey, seconded by S Collins.

7. Planning Applications:

2018 /1693: Gostelyns Shotesham Road; Single storey extension and internal alterations - **awaiting approval.**

2018/1705: Chandler House, Chandler Road; Discharge of condition 3 – foul water drainage, 4- surface water and 10- siting of muck heap of planning permission 2018/0503 – **approval with conditions.**

2018/1640: Land off Mangreen, Hall Lane, Dunston; Gas powered electricity generator and related infrastructure – District Stoke Holy Cross.

2018/1663: 12 Mill Green; Proposed conversion of garage and single storey rear extension – **approval with conditions.**

2018/1779: The Spinney, 133 Norwich Road; change of use of 1.4 hectares of meadow/grass land to residential garden land to rear of property – C Bussey reported we have received numerous correspondence from local residents regarding this application which had been circulated to all. After many discussions C Bussey would like to request the councillors to vote on this planning application. Five councillors object while the remaining three abstained. C Bussey will provide a detailed report explaining their reasons for this application to be **refused.** This report will be attached to these minutes.

2018/1806: The Bungalow, The Common, Dunston; Discharge of condition 4 of planning consent 2018/0075 – materials – **approval with conditions.**

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8. Consultees Reports on Planning Applications:

2018/1600: 40 Norwich Road; Proposed two storey rear extension, new front and rear porches – **no objections.**

2018/1534: Land to the rear of 9 Poringland Road; Erection of new bungalow and creation of new vehicular access – **Refused.**

9. Traffic Report:

R Wright had circulated the Traffic Analysis Data (42 Poringland Road, facing west) from the SAM 2 to the Clerk and Councillors. The Clerk had posted this data on the website and had forwarded it to Highways, the police, District and County Councillors. Concerns were raised from this data in particular one reading in Upper Stoke of 90mph, this has been reported to the police.

R Wright requested if we can get some feed back from South Norfolk Council in reference to the camera they had in place on the bridge on Markshall Lane, the Clerk was tasked with emailing this request.

10. Correspondence:

Response to the Cil Levy Letter sent to County and District Councillors and Planning Officer reference additional funding for the new Pavilion. G Davies reported that the New Pavilion Working Group meeting is next Thursday where this will be discussed in detail. L Marsh recommended we respond, G Davies will compile a response and circulate.

11. Any Other Business:

C Bussey raised a question with regards to a payment owed to Six Strategic group for approximately £60-£70, the clerk was tasked with investigating and resolving.

L Marsh reported that in next April / May the whole council would be up for re-election, and that there will be vacancies as some of the councilors will not be standing for a further term. If anyone is interested then they would be very welcome to attend future meetings to gain an insight of the role of being a councillor.

J Hopper reported that the Allotment show was that weekend at the school.

12. Items for the next Agenda and date of the next meeting:

To consider a shed for the Allotments

To consider contract renewal with CGM

The next PC meeting will be held on 18th October 2018 at the **Pavilion** at 7.30pm

There being no other business the Chairman thanked all for attending and closed the meeting at 21:08pm

Signed: _____

Date _____

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