

Internal Scrutineer's report Q1 2025/26

As part of the internal scrutiny function, I have examined records supplied by the clerk. These consisted of:

- Cashbook
- Budget to date summaries
- Bank reconciliations
- Bank statements
- Sample invoices.

I cross referenced the supplied records with minutes and agendas.

I found all of the records to be well maintained and easy to interrogate and all of my enquiries could be readily answered either by the records themselves or by talking with the clerk.

All **income** was properly received on time and properly noted and minuted.

Notes on income

- Precept – half payment of £48,716 received on time.
- Grant - £20,000 received from EDF
- Community Hall £1,616 to date is ahead of projection (£750)

There is a clear audit trail for all invoices and payments from receipt through approval by the council to payment from the bank accounts.

Notes on payments

- All cost centres appeared to be within manageable bounds with no significant overspends.
- Some cost centres seem to be heading for underspends, e.g.
 - Café Area Tables and Chairs £0 against £2,000
 - Structural Window and Door Blinds £0 against £5,000
 - Acoustic Boards incl Fitting £0 against £4,000

These may represent an opportunity to further bolster reserves or divert resources towards other priorities.

All in all I should like to comment that I found the records to be very well maintained and Dan the clerk to be well informed about their contents. He is to be commended for this.

Pete Strange July 2025