

Report of NPWG to Parish Council Meeting 19 October 2023

A meeting of the NPWG was held on Tuesday 3rd October and was attended by members of the group and most of the Parish Council. The minutes of this meeting, ably recorded by Stewart Hull standing in for the Parish Clerk, Dan Wickham, are attached.

Issues that have arisen since the meeting are as follows:

- The order to UK Power Networks for an alternative connection to the mains electricity supply, has been placed by Draper and Nicholls via our architects, Chaplin Farrant. This is important given the potential delays that can arise from hold ups in this type of order.
- Extensive discussions have been held with the pre-school over the type of temporary unit it will require to accommodate the temporary classroom on the car park after the existing pavilion is demolished. Sandy Collins can provide an update on this.
- It is understood that an asbestos survey has been undertaken of the existing pavilion, which has revealed the presence of inert material in the roof tiles and some of the floor tiles. These are safe when intact (as at the present time) but will require specialist removal during demolition of the Pavilion, which will be arranged by Draper and Nicholls.
- Planning permission for the resited New Pavilion, the change in roof materials, and the extended store has now been received from South Norfolk Council. Queries have been raised with Chaplin and Farrant, as the approved plans do not appear to include the velux roof lights, or the number of solar panels that we have requested. CF have since clarified that these 'missing items' will be included in the schedule of works in the eventual contract agreed with the builder.
- A response has been received from South Norfolk Council to the amendments requested by the Parish Council's solicitor to the Community Infrastructure Fund agreement for the New Pavilion. These will require ratification by the Parish Council as not all of the suggestions have been accepted. This will need to be discussed by the Parish Council so the agreement can be signed in the very near future, and funds released for the construction of the New Pavilion.
- It is understood that builders Draper and Nichols are now working up the final contract sum figure and construction timescale for inclusion in the legal contract with the Parish Council. It is hoped that the contract

will be signed by the end of October, at the latest, so that work can commence in earnest on the preparation of the site, including the installation of site huts and fencing, the demolition of the existing pavilion, the siting of the temporary classroom, and the construction of the New Pavilion, which will probably now start in the New Year.

The NPWG agreed to set up a series of 11 topic groups to take forward the various issues concerning the New Pavilion that will need consideration as the project progresses. Each group contains at least one nominated Parish Councillor as listed out on the attached minutes of the NPWG meeting. It was agreed that the NPWG would meet monthly from now on and receive a report from each group. The first of these meetings is scheduled for Tuesday 7th November.

Some work has already been commenced by the topic groups and the relevant Parish Councillors can update the PC meeting on their various areas as appropriate. For example, Sue Hull's PR/Publicity group has been considering an open session to present the New Pavilion to the village, in early November.

One area specifically raised to be discussed at this PC meeting is the management of the New Pavilion, and Gill is to/ has contacted Community Action Norfolk for advice on this.

Glyn Davies – Chair, New Pavilion Working Group